



## Northern Marianas Technical Institute

P.O. Box 504880 Saipan MP 96950

Tel. No.: (670) 235-6684

Northern Marianas Technical Institute  
Board of Trustees Regular Meeting  
Thursday, February 23, 2022  
4:00 p.m., NMTEch Lower Base Campus

### MEETING MINUTES

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- I. Call to Order at 4:23 p.m. Attendance: Trustee Zenn Tomokane, Trustee Keith Stewart, Chair Attao, Trustee Millie Faisao
- II. Adoption of Agenda Motion to move agenda on New Business a. Grant Proposal up after Adoption of Meeting Minutes by Trustee Faisao seconded by Trustee Tomokane
- III. Adoption of Meeting Minutes
  - a. January 06, 2023
- IV. Public Comments no public comments
- V. Unfinished Business
  - a. NMTEch By-Laws Chair Attao inquired if it is ok to annotate the updated By-Laws final draft for review and vote via email? Motion to move by Trustee Faisao seconded by Trustee Zenn. Chair Attao asks to submit on Monday, Feb 27, 2023 via email.
  - b. All Nominating Committee BOT Vacancies update Tinian vacancy was submitted last year in November 2022. They added this nomination to the new nomination lists with the additional vacancies. During the CEO's meeting with the Governor this past week, she shared about the nomination lists. There are a total of 4 nominees and as of today she has received additional resumes for nominations. Will await now to hear from the Office of the Governor for any updates.
- VI. New Business
  - a. Grant Proposal - shared by Grants Coordinator, Joylynn Atalig: ANA grant application for Cosmetology course program; a board resolution is a requirement of the grant application; Chair Attao read out what is stated on the resolution. No changes or comments on the resolution. Why cosmetology? Benjamin Babauta explained that the need is there with the majority of CW workers in that specific field; CEO Attao also shared some insights on the importance of launching the new program this fall with this grant opportunity. Move to adopt by Trustee Stewart seconded by Trustee Faisao to sign off on the resolution requirement for ANA grant application.
- VII. Committee Updates
  - a. Finance/Personnel Trustee Faisao shared the Treasurer Report as of February 2023 with Local & Federal Accounts.



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- b. Programs **Trustee Tomokane:** a meeting with Crowne Plaza and DOL was held to solidify a program to have Crowne Plaza as a training partner with NMTEch. He came on campus to meet with the NMTEch Instructors to get insights and ideas from them on how they see the programs moving forward with challenges in place.
  - c. Foundation **None**
- VIII. Sub-committee Updates
  - a. EDA Construction Project **CEO Attao** received a call from DAG today regarding the AIA contract. Chris Concepcion who is also working with OPD with grants related projects is also advising CEO Attao the continuity of the contract to move forward with as is. Trustee Stewart shared that perhaps we may need legal assistance on the contract. Chair Attao reiterated to reflect on the record of the hesitation to go with the contract as advised by DAG. However, for the purpose of deadlines, they will support the decision and advisement of the CEO and voted to move forward with the contract as advised by DAG. Should there be any issues with the contract in the future, the matter will be dealt with and through DAG.
- IX. Executive Session **Carry through**
- X. Announcements **CEO Attao** will be off island in March for ESF grant conference and in April for EDLP related activities. Chair Attao will delegate Trustee Faisao to chair the BOT as her term is up. CEO Attao announced that on Monday, Feb 27, 2023 NMTEch is partnering with PSS CTE in celebration of CTE month and invited their presence at the event.
- XI. Adjournment **adjourned at 5:43 p.m.**