



Board of Trustees Regular Meeting
October 28, 2021, 2:00 p.m.
NMTI Facility, Lower Base, Saipan

Minutes

I. Call to Order

Meeting called to order by Chairman Valentino at 2:21 pm

Attendance:	Natalia Sablan
Mario Valentino	Char Quitano
Millie Faisao	Vic Cepeda
Catherine Attao	Rip Stephanson
Irene Holl (via zoom)	K-Andrea Limol, Marianas
Ana Mendiola (via zoom)	Variety
Jodina Attao	Josh Santos, Saipan Tribune

II. Adoption of Agenda

Motion by Trustee Faisao to include into agenda: Executive Session, Announcements & Adjournment. Motion seconded by Trustee C. Attao, all in favor. Motion carried and included.

III. Public Comments

Mr. Rip Stephanson announced the start of the site survey for the Kobler property.

IV. Adoption of Minutes – September 29, 2021

Remove all verbiage of changes
“approved as corrected”

Motion to adopt by Trustee C. Attao, seconded by Trustee Holl, all in favor.

V. Unfinished Business

- Policy Adoption for Schedule of Fees-Chairman Valentino read aloud verbatim and in support of. Motion to adopt by Trustee C. Attao, seconded by Trustees Holl & Faisao, all in favor.
- Policy Adoption for NMTI FTE Availing of Free Courses- Chairman Valentino read aloud verbatim. Motion to adopt by Trustee C. Attao, seconded by Trustee Faisao, all in favor.
- Policy Adoption for Trustees Electronic Signatures- Chairman Valentino read aloud verbatim. Motion to adopt as written with additional verbiage by Trustee Faisao, seconded by Trustee Mendiola, all in favor.
- Amendments for Policy 1004 – Nomination Committee to Fill Vacancy Presentation- Trustee C. Attao described the process that was piloted. Motion to adopt by Trustee Holl, seconded by Trustee Faisao, all in favor.



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- e. CEO Evaluation Forms from Trustees-Tabled to next meeting, all Trustees will submit to Chairman, electronically.
- f. Status Update of Mr. Victorino Cepeda's inquiry with Trustees on existing FHB Trades account-FHB Manager is currently on vacation, got in touch with Senator Quitugua-all "Trades" go to "Technical." LSR submitted to AG office (assigned lawyer) by Chairman. Email to John Gonzales, Joe Torres, Annie Hayes, Rick Kautz, Agnes Mcpheters.
- g. Status Update on Tinian Rep. and Saipan Vacancies
Tinian Vacancy-Ms. Liza being called
Saipan Vacancy-still with Governor, Chairman will send email to Gov. to follow up.
- VI. Treasurer's Report
- VII. CEO's Report
 - a. EDA Construction Project Updates-Committee: Mr. Rip Stephanson & Chairman Valentino. Trustee C. Attao suggests to contact Greg Camacho (CNMI Delegate to the US) as soon as possible.
 - b. Presentation to Yutu Inter Agency Coordination
 - c. Automotive | Culinary Scholarship Project- letters of solicitation created
 - d. Culinary Arts Program Accreditation Process
 - e. Board Resolutions for
- VIII. New Business
 - a. NMTech Mission | Vision-tabled for next meeting
 - b. NMTech Logos | Letterhead-tabled for next meeting
- IX. Executive Session
- X. Announcements
 - a. Policy Review subcommittee met twice, 10/07 & 10/22.
 - i. Broke all policies in to relevant, manageable pieces for each member to review.
 - ii. Compiling all changes with a form attached to the policy for all BoT review
 - b. Lieutenant Governor visited NMTI Campus to check-in:
 - i. Seek funding to renovate administrative spaces so that more classrooms are available
 - ii. Scholarship opportunities
 - iii. CEO Attao provided Lieutenant Governor with a copy of the ARPA proposal that was submitted.
 - iv. Prepared the floor plan for the potential renovation
 - c. Board of Trustees email address established with NMTI domain
 - d. FEMA Engineers
 - i. CEO has scheduled meeting on November 8, 10:00am, 2nd floor Horoguchi building, Trustees invited to attend.



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- ii. Coastal Construction Training: a two-day training, three of NMTI representatives to attend, Mr. Vargas, Mr. Saures and Mr. Romolor.
 - e. Josephine Mesta proposes a "Prepare for Success" program as a post-requisite for all NMTI students. This 10 hour program includes resume writing, what management expects, how to dress for an interview, etc.
 - f. Individual Trades Plan- Student career Pathway advising
 - g. Year-round registration-modular/cycled tracking system
- XI. Adjournment- motion to adjourn by Trustee Faisao, Seconded by Trustee C. Attao, meeting adjourned at 4:38pm.

Adoption Date: _____

Chairman's Signature: _____