



Northern Marianas Technical Institute

P.O. Box 504880 Saipan MP 96950

Tel. No.: (670) 235-6684

Northern Marianas Technical Institute
Board of Trustees Special Meeting
Wednesday, July 06, 2022
1:30 p.m., NMTech Lower Base Campus

MINUTES

- I. Call to Order Meeting called to order at 1:36 p.m. [Attendance: Chairwoman Attao, Vice-Chair Holl - absent, Secretary Mendiola, Treasurer Faisao, Trustee Tomokane, Trustee Stewart]
- II. Adoption of Agenda Motion to adopt the agenda by Trustee Faisao, seconded by Trustee Mendiola
- III. Adoption of Meeting Minutes
 - a. June 13, 2022 Motion to adopt by Trustee Stewart, seconded by Trustee Faisao
- IV. Public Comments no comments
- V. Unfinished Business
 - a. CEO Evaluation
 - i. Finalize 2020-2021 Evaluation all evals have been submitted and will be conducted in executive session
 - ii. 2021-2022 Evaluation CEO Self-Evaluation submitted on the 21st of June. Regular BOT meeting scheduled for Jul 18, 2022. For those who have not submitted their evals, please submit them by Friday, Jul 8, 2022 and will be included in the agenda for the July 18 meeting.
 - b. Emergency Procurement Regulations We sent four questions (LSR) to DAG and hopeful to receive any feedback from DAG by next week to discuss further in the July 18 meeting. Please keep Char (HR) in the loop as she is working on the promulgation with DAG office. Chair Attao to follow up on both: questions submitted to DAG and promulgation process. Please set a hard deadline for responses from DAG and we can move forward with promulgating the regulations. Trustee Tomokane: are we able to review the final procurement regulations prior to promulgation? CEO: The emergency regulations are just that as recommended by DAG mirrored by PSS procurement regulations and after the 120 days, BOT can go back and review any further modifications or clarifications on the procurement regulations.
 - c. Committees Finance comm: lead by Trustee Faisao, Programs comm: lead by Trustee Stewart and Trustee Tomokane, Foundation comm: lead by Trustee Mendiola and Trustee Holl; Policy Review: lead by Chair Attao. Not necessary to change the name, instead just add the term Promulgation into the name of the committee. Chair: advised all trustees to make time to start diving into your respective committees and start collaboration with each committee member. Share the directory with trustees so they can start communicating with each other.
- VI. New Business
 - a. Advisory Committee Opportunity to collaborate with the 4 members to align in the efforts of the Advisory Committee. CEO Attao is involved in the RAP along



Northern Marianas Technical Institute

P.O. Box 504880 Saipan MP 96950

Tel. No.: (670) 235-6684

with DOL Secretary. CEO Attao shared the benefits of the Contractors Association and how it is good to invite or involve the Advisory Committee on Jul 12, 2022 for their involvement with the Association info session. Have a meet and greet with the Advisory Committee at 10am prior to the Contractor Association info session to establish a relationship between the BOT and Advisory Committee. Insert the BOT on the letter from the CEO (info session), a separate invitation for the Advisory Committee for the 10am meet and greet; insert the dates information on both invites and agenda to keep information consistent.

- b. SB 22-27 CEO: setting up a meeting with Rep. Staffler and Hawaiian Rock to gather insights on what they think about the bill to get it passed through the Senate. Goal is to have this legislation to accompany the Association. Meeting is set for Monday, Jul 11, 2022 at 10 a.m. at Staffler's office in Capitol Hill.
 - c. New BOG Account We need to establish another account for our EDA grant to keep the funds received separated from other funds. Trustee Faisao read aloud the resolution prepared for signatures and approvals.
- VII. Executive Session starts at 2:39 p.m.; ends at 3:40 p.m.
- VIII. Announcements Contractor Association info session on Tuesday, July 12; Summer Tech Session enrollment is pretty low, if you guys have any interested students who may want to register, Color Run on Jul 9, 2022 with Rep. Staffler assisting with transportation; Maritime Sea Cadets starting this week will begin their drills, recruitments, etc. NMTech will assist with transportation and meals, we offered a classroom and office for them and get their classes started hoping by the Fall or Spring 2023; Board of Parole, Probation, Corrections is hosting a Professional Development and invited NMTech to present on what we offer; OSHA-30 classes currently being offered to the staff
- IX. Adjournment meeting adjourned at 4:00 p.m.

Adoption Date: _____

BOT Chairperson Signature: _____